Protective School Environment Assessment



A school-based survey to measure education quality in cocoa-growing communities

Questionnaire

This tool has been prepared by ICI to rapidly assess how protective a school environment is to the children. It captures three dimensions related to protection of the children in a school environment: safety, stability and nurturance.

Refer to the <u>tool overview</u> for a full description of this tool, as well as details about how to use the tool and analyse the results.

Questionnaire

Present the letter of authorization to operate the survey in the school obtained from the authorities. Explain to the director of the school the roll out of the survey, make sure Section A is duly pre-filled, and start with the questions of Section B.

- **Bold text** denotes instructions to the enumerator.
- Section A should be filled out prior to starting the interview
- Section B should be used to collect information from **the school administration** or via **direct observation** (see respective sections in Section B).
- Section C should be used to collect information from teachers.

A. Location information					
To be	To be filled by enumerator before starting the interview.				
	Question	Response			
A1	Select region	Select one, from list			
A2	Select district	Select one, from list			
A3	Community name	Select one, from list			
A4	School name	Enter school name			
A5	Enumerator name	Enter name/code			
A6	Date of Interview	Enter date			
A7	Note interview start time	Enter time			

B. School administration / direct observations

Informed consent

The following questions shall be addressed to the director of the school or other person in charge of the administration of the school.

Read this introduction:

Hello, my name is [N] and I work for [N]. I am conducting a survey [on behalf of X in order to X]. The following questions are about the overall functioning of this school. I provided you with the letter of authorization from [N], but I can only ask these questions if you agree too.

Give a copy of the consent form to the respondent and explains what is written so that the respondent can make an informed decision about whether to participate.

	Question	Response
B1	Now that you understand this information, do you consent to participate in the survey?	Yes, I consent No, I do not If response is NO, end interview and thank the respondent, and stop surveying this school.
B2.1	How many children are registered in this school for the current school year?	Number of students: //
B2.2	How many teachers are teaching in this school this year?	Number of teachers: //
B2.3	Did some teachers quit or did not show up since the beginning of the school year?	Yes = 1 No = 0 If yes, go to B2.4. If No, go to B3.1
B2.4	How many?	Number of outgoing teachers =
B2.5	How many of them were replaced by teachers who are still working in this school today?	Number of new teachers = //
B3.1	Is there a functioning canteen to which the students have access in this school?	Yes = 1 No = 0 If yes, go to B3.2. If No, go to B4
B3.2	How many days during the week is it open to the students?	Number of days/week: //
B4.1	Do the children of this school (or their parents) receive financial or material aid to encourage the children to go to school?	Yes = 1 No = 0 If yes, go to B4.2. If No, go to B5.1
B4.2	Can you tell me more?	// Go to B4.3 to confirm access to financial / material help
B4.3	Do not ask: decide if, given the explanations you received, one can consider that the children of this school (or their parents) do receive financial / material aid to facilitate access to school	Yes = 1 No = 0
B5.1	Does the school keep records of the daily presence of the students?	Yes = 1 No = 0 If yes, go to B5.2. If No, go to B6.1
B5.2	Can you show me where student presence and absence is recorded?	Presence / absence of students is recorded = 1 Presence / absence of students is not recorded = 0 If yes, go to B5.3. If No, go to B6.1
B5.3	From these records, can you tell me how many days in total were missed by the students since the beginning of the year? This question may require the enumerator to go through and count with the interviewee the number of absences since the beginning of the school year. (One absence of one student one day = 1 day, one absence of two students one day = 2 days etc)	Records allowed to count the number of days missed by students = 1 Records did not allow to count the number of days missed by students = 0 If 1, go to B5.4. If 0, go to B6.1
B5.4	<u>Total</u> number of school days <u>missed</u> by all the students since the beginning of the school year	Number of days missed = //
B6.1	Do you keep records of the daily presence of the teachers?	Yes = 1 No = 0

		If yes, go to B6.2. If No, go to
B6.2	Can you show me where the presence / absence of	B7.1 Presence / absence of teachers
B0.2	teachers is recorded?	are recorded = 1
		Presence / absence of teachers
		are not recorded = 0
		If yes, go to B6.3. If No, go to B7.1
B6.3	From these records, can you tell me how many	Records allowed to count the
	days in total were missed by the teachers since the beginning of the year?	number of days missed by teachers = 1
	This question may require the enumerator to go	Records did not allow to count
	through and count with the interviewee the	the number of days missed by
	number of absences since the beginning of the	teachers = 0
	school year. (One absence of one teacher one day = 1 day, one absence of two teachers one	If 1, go to B6.4. If 0, go to B7.1
	day = 2 days etc)	
B6.4	Total number of school days missed by all the	Number of days missed = //
	teachers since the beginning of the school year	Yes = 1
B7.1	Does this school use adaptive methods of teaching (for example, PEC / TaRL), besides the classical	Yes = 1 No = 0
	methods?	If Yes, go to B7.2, if No, go to
		B8.1
B7.2	Can you tell me more?	
B7.3	Do not ask: decide if, given the explanations you received, one can consider that this school	Yes = 1 No = 0
	uses adaptive methods of teaching	110 - 0
B8.1	Is there an active association of parents in this	Yes = 1
	school?	No = 0
		If Yes, go to B8.2, if No, go to
B8.2	Does the parents association have an active role in	B9.1 Yes = 1
D0.2	decision-making about what happens in the school??	No = 0
B9.1	Does this school have extra-curricular activities?	Yes = 1
		No = 0 If Yes, go to B9.2, if No, end of
		the interview and go to the "Direct observations" section.
B9.2	Can you tell me more?	//
B9.3	Do not ask: decide if, given the explanations	Yes = 1
	you received, one can consider that this school does have extra-curricular activities	No = 0
	Thank you, this is the end of my questions for you. Now, I would like to quickly see the facilities of this school.	
	Direct observations	Response
B10	The school offers access to a water source	Yes = 1 No = 0
	AND the water source is protected	Take a picture
B11	There is a place in this school where children can	Yes = 1
	readily have access to water AND soap to wash	No = 0
	their hands	Take a picture
B12	There are toilets in the school AND they are	Yes = 1
	functioning / accessible.	No = 0 Take a picture
		If NO, end.
B13	Toilets are explicitly separate for boys and girls	Yes = 1
	AND both are easily accessible and functioning	No = 0
		Take a picture
B14	GPS location	Record location of school

End. Thank the director again. C. Teachers: Informed consent Identify a teacher to answer the questions in this section. Read this introduction: Hello, my name is [N] and I work for [N]. I am conducting a survey [on behalf of X in order to X]. The following questions will allow you to tell me how you teach your students. First of all, you should know that what you tell me will remain anonymous and absolutely between us, and that there is no right or wrong answer in this interview. I would therefore ask you to answer me honestly as it is your opinion that counts here. But I can only ask these questions if you agree. Give a copy of the consent form to the respondent and explain what is written so that the respondent can make an informed decision about whether to participate. Question Response C1 Now that you understand this information, do you consent to participate in the survey? Yes, I consent No, I do not consent If response is NO, end interview, thank the respondent and resume with another teacher. Let's start with some general questions about your students. Yes = 1 C2.1 Do you think that all students can reach a secondary school level? No = 0 C3.1 Do you think girls are always better at certain yes = 1 No = 0 C3.2 Do you think girls are always better at certain yes = 1 Subjects than bys? No = 0 No = 0		Time interview was completed	Enter time		
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