

# Protective School Environment Assessment



A school-based survey to measure education quality in cocoa-growing communities

## Questionnaire

This tool has been prepared by ICI to rapidly assess how protective a school environment is to the children. It captures three dimensions related to protection of the children in a school environment: safety, stability and nurturance.

Refer to the [tool overview](#) for a full description of this tool, as well as details about how to use the tool and analyse the results.

## Questionnaire

Present the letter of authorization to operate the survey in the school obtained from the authorities. Explain to the director of the school the roll out of the survey, make sure Section A is duly pre-filled, and start with the questions of Section B.

- **Bold text** denotes instructions to the enumerator.
- Section A should be filled out **prior to starting the interview**
- Section B should be used to collect information from **the school administration** or via **direct observation** (see respective sections in Section B).
- Section C should be used to collect information from **teachers**.

A. Location information		
To be filled by enumerator before starting the interview.		
	Question	Response
A1	<b>Select region</b>	<b>Select one, from list</b>
A2	<b>Select district</b>	<b>Select one, from list</b>
A3	<b>Community name</b>	<b>Select one, from list</b>
A4	<b>School name</b>	<b>Enter school name</b>
A5	<b>Enumerator name</b>	<b>Enter name/code</b>
A6	<b>Date of Interview</b>	<b>Enter date</b>
A7	<b>Note interview start time</b>	<b>Enter time</b>
B. School administration / direct observations		
Informed consent		
<p><b>The following questions shall be addressed to the director of the school or other person in charge of the administration of the school.</b></p> <p><b>Read this introduction:</b> Hello, my name is [N] and I work for [N]. I am conducting a survey [on behalf of X in order to X]. The following questions are about the overall functioning of this school. I provided you with the letter of authorization from [N], but I can only ask these questions if you agree too.</p> <p><b>Give a copy of the consent form to the respondent and explains what is written so that the respondent can make an informed decision about whether to participate.</b></p>		

	Question	Response
B1	Now that you understand this information, do you consent to participate in the survey?	Yes, I consent No, I do not <b>If response is NO, end interview and thank the respondent, and stop surveying this school.</b>
B2.1	How many children are registered in this school for the current school year?	Number of students: /--/
B2.2	How many teachers are teaching in this school this year?	Number of teachers: /--/
B2.3	Did some teachers quit or did not show up since the beginning of the school year?	Yes = 1 No = 0 <b>If yes, go to B2.4. If No, go to B3.1</b>
B2.4	How many?	Number of outgoing teachers = / _ /
B2.5	How many of them were replaced by teachers who are still working in this school today?	Number of new teachers = / _ /
B3.1	Is there a functioning canteen to which the students have access in this school?	Yes = 1 No = 0 <b>If yes, go to B3.2. If No, go to B4</b>
B3.2	How many days during the week is it open to the students?	Number of days/week: /--/
B4.1	Do the children of this school (or their parents) receive financial or material aid to encourage the children to go to school?	Yes = 1 No = 0 <b>If yes, go to B4.2. If No, go to B5.1</b>
B4.2	Can you tell me more?	/--/ <b>Go to B4.3 to confirm access to financial / material help</b>
B4.3	<b>Do not ask: decide if, given the explanations you received, one can consider that the children of this school (or their parents) do receive financial / material aid to facilitate access to school</b>	Yes = 1 No = 0
B5.1	Does the school keep records of the daily presence of the students?	Yes = 1 No = 0 <b>If yes, go to B5.2. If No, go to B6.1</b>
B5.2	Can you show me where student presence and absence is recorded?	Presence / absence of students is recorded = 1 Presence / absence of students is not recorded = 0 <b>If yes, go to B5.3. If No, go to B6.1</b>
B5.3	From these records, can you tell me how many days in total were missed by the students since the beginning of the year? <b>This question may require the enumerator to go through and count with the interviewee the number of absences since the beginning of the school year. (One absence of one student one day = 1 day, one absence of two students one day = 2 days etc...)</b>	Records allowed to count the number of days missed by students = 1 Records did not allow to count the number of days missed by students = 0 <b>If 1, go to B5.4. If 0, go to B6.1</b>
B5.4	Total number of school days missed by all the students since the beginning of the school year	Number of days missed = /---/
B6.1	Do you keep records of the daily presence of the teachers?	Yes = 1 No = 0

		<b>If yes, go to B6.2. If No, go to B7.1</b>
B6.2	Can you show me where the presence / absence of teachers is recorded?	Presence / absence of teachers are recorded = 1 Presence / absence of teachers are not recorded = 0 <b>If yes, go to B6.3. If No, go to B7.1</b>
B6.3	From these records, can you tell me how many days in total were missed by the teachers since the beginning of the year? <b>This question may require the enumerator to go through and count with the interviewee the number of absences since the beginning of the school year. (One absence of one teacher one day = 1 day, one absence of two teachers one day = 2 days etc...)</b>	Records allowed to count the number of days missed by teachers = 1 Records did not allow to count the number of days missed by teachers = 0 <b>If 1, go to B6.4. If 0, go to B7.1</b>
B6.4	<u>Total</u> number of school days <u>missed</u> by all the teachers since the beginning of the school year	Number of days missed = /---/
B7.1	Does this school use adaptive methods of teaching (for example, PEC / TaRL...), besides the classical methods?	Yes = 1 No = 0 <b>If Yes, go to B7.2, if No, go to B8.1</b>
B7.2	Can you tell me more?	/___/
B7.3	<b>Do not ask: decide if, given the explanations you received, one can consider that this school uses adaptive methods of teaching</b>	Yes = 1 No = 0
B8.1	Is there an active association of parents in this school?	Yes = 1 No = 0 <b>If Yes, go to B8.2, if No, go to B9.1</b>
B8.2	Does the parents association have an active role in decision-making about what happens in the school??	Yes = 1 No = 0
B9.1	Does this school have extra-curricular activities?	Yes = 1 No = 0 <b>If Yes, go to B9.2, if No, end of the interview and go to the "Direct observations" section.</b>
B9.2	Can you tell me more?	/___/
B9.3	<b>Do not ask: decide if, given the explanations you received, one can consider that this school does have extra-curricular activities</b>	Yes = 1 No = 0
	Thank you, this is the end of my questions for you. Now, I would like to quickly see the facilities of this school.	
	<b>Direct observations</b>	<b>Response</b>
B10	The school offers access to a water source <b>AND</b> the water source is protected	Yes = 1 No = 0 <b>Take a picture</b>
B11	There is a place in this school where children can readily have access to water <b>AND</b> soap to wash their hands	Yes = 1 No = 0 <b>Take a picture</b>
B12	There are toilets in the school <b>AND</b> they are functioning / accessible.	Yes = 1 No = 0 <b>Take a picture</b> <b>If NO, end.</b>
B13	Toilets are explicitly separate for boys and girls <b>AND</b> both are easily accessible and functioning	Yes = 1 No = 0 <b>Take a picture</b>
B14	<b>GPS location</b>	<b>Record location of school</b>

	<b>Time interview was completed</b>	<b>Enter time</b>
	<b>End. Thank the director again.</b>	
<b>C. Teachers:</b>		
<b>Informed consent</b>		
<b>Identify a teacher to answer the questions in this section.</b>		
<b>Read this introduction:</b>		
Hello, my name is [N] and I work for [N]. I am conducting a survey [on behalf of X in order to X]. The following questions will allow you to tell me how you teach your students. First of all, you should know that what you tell me will remain anonymous and absolutely between us, and that there is no right or wrong answer in this interview. I would therefore ask you to answer me honestly, as it is your opinion that counts here. But I can only ask these questions if you agree.		
<b>Give a copy of the consent form to the respondent and explain what is written so that the respondent can make an informed decision about whether to participate.</b>		
	<b>Question</b>	<b>Response</b>
C1	Now that you understand this information, do you consent to participate in the survey?	Yes, I consent No, I do not consent <b>If response is NO, end interview, thank the respondent and resume with another teacher.</b>
Let's start with some general questions about your students.		
C2.1	Do you think all students can learn and progress?	Yes = 1 No = 0
C2.2	Do you think that all students can reach a secondary school level?	Yes = 1 No = 0
C3.1	Do you think boys are always better at certain subjects than girls?	Yes = 1 No = 0
C3.2	Do you think girls are always better at certain subjects than boys?	Yes = 1 No = 0
Now I'm going to ask you the questions that I mentioned about how you lead your students. There are only 6 questions. For each sentence I am going to read to you, I am going to ask you to tell me if you "strongly agree," "agree," "disagree," or "strongly disagree." [Be careful to remain neutral when hearing the answers]		
C4.1	Sometimes teachers are forced to hit students to make them listen	Strongly agree = 0 / Agree = 1 / Disagree = 2 / Strongly disagree = 3
C4.2	Sometimes teachers are forced to hit students to make them learn	Strongly agree = 0 / Agree = 1 / Disagree = 2 / Strongly disagree = 3
C4.3	Sometimes physical punishment is the only way to get students to respect you	Strongly agree = 0 / Agree = 1 / Disagree = 2 / Strongly disagree = 3
Thank you, this is the end of my questions for you.		
	<b>Time interview was completed</b>	<b>Enter time</b>
<b>Repeat these questions with 5 teachers of the primary school or all the teachers if there are less than 5 in the school.</b>		